

WEB BROWSER EXERCISES #2

Do each of the following as quickly as you can. Repeat this exercise until you can do it in 10 minutes or less:

1. **OPEN:** Open your Web Browser. Open a New Tab or New Window, if necessary.
2. **COMPLEX WEB SITE SEARCH:** Try to find the 10 most used email applications as of December 2016. The ordered list you are trying to find is shown in my “POPULAR TYPES OF COMMUNICATIONS BY CTGY” handout, item #9 Email. Start by typing the most applicable search phrase you can think of into your Web Browser’s Address Bar. This should produce a “Search Results” web page, listing links to other web pages, which are possible answers to your search. Explore various links. Scroll quickly down their pages. You will immediately know when you have found the right web page. If you cannot find it, try to improve your search phrase by realizing that the results you are getting are not specific enough. That’s how I compiled my item #9 Email list. If you cannot succeed, see the correct web site name under SEARCH ANSWER at the bottom of this document.
3. **SETTING A WEB PAGE AS A FAVORITE:** In your Web Browser’s Main Menu try to locate a menu item that says “ADD TO FAVORITES”. If you cannot find it, try using your web browser’s Help menu item and type in something like “how to add a web page to favorites list”. It is possible your web browser has a favorites list, but instead of letting you set your own favorites, it adds to the list automatically based on how many time you visit a site. Otherwise, when you have found it, click on the ADD TO FAVORITES button.
4. **BOOKMARKING A WEB PAGE:** All modern web browsers have Bookmarks. In your Web Browser’s Main Menu try to locate a menu item that says “ADD TO BOOKMARKS”. If you cannot find it, try using your web browser’s Help menu item and type in something like “how to add a web page to bookmarks list”; or make a New Tab in your web browser and do a web search for the help. When you have located it, click on its ADD TO BOOKMARKS button. You may get a panel that asks you to select a Bookmark folder or create a new one. Just select the root level of Bookmarks for this exercise. The current web page will now be in the Bookmarks at its root level.
5. **CREATING A BOOKMARKING FOLDER:** In your Web Browser’s Main Menu try to locate a menu item that says something like “CREATE NEW

- BOOKMARK FOLDER”. If you cannot find it, try using your web browser’s Help menu item and type in something like “how to create a new bookmark folder”. Otherwise, click on its CREATE BOOKMARK FOLDER button. You may get a panel that asks you to name the folder, or you may need to locate a folder called “Unnamed” and rename it. This can get complicated. Use Help when necessary. Call the new empty folder “EmailProviders”.
6. **VIEWING BOOKMARKS:** In your Web Browser’s Main Menu try to locate a menu item that says something like “SHOW BOOKMARKS”. If you cannot find it, try using your web browser’s Help menu item and type in something like “how to view bookmarks”. Click on its SHOW BOOKMARKS button. You should see a display of all you Bookmarks.
 7. **MOVING BOOKMARKS INTO A FOLDER:** Scroll through your Bookmarks display and find the SEARCH ANSWER’s web page title at root level and find the new folder you created called “EmailProviders”. Now try to figure out how to move the SEARCH ANSWER web page link into the “EmailProviders” folder. This will be different for every web browser. Use Help. Use a web search.

SEARCH ANSWER: Most Popular Email Clients of 2016—Litmus Software, Inc.